

Client Access Application

Office Use Only

Application Date: _____ **TBFO Account #:** _____
 Type of Membership: New Client Renewal Aircraft Owner Sustaining IFR Renewal (Sim)

Documentation Received (at least one)
 Passport Birth Certificate Driver's Licence Government Photo VISA

Accepted: Y N **WWFC Signature:** _____ **English Level:** Expert (Informal) Need Assessment (Formal)

Personal Information

Last Name _____ Middle Initial _____ First Name _____
 Permanent Address _____
 City _____ Province _____ Postal Code _____ Country _____
 Email Address _____ Date of Birth _____
 Home Number _____ Cell Number _____
 SIN _____ (This is only used for form T2202 Tuition tax credits. And will be kept confidential)
 Emergency Contact Name _____ Relationship to you _____
 Home Number _____ Cell Number _____

Current Instructor _____ **or** **Need Instructor**

Residency

Canadian Citizen
OR Permanent Resident Work Visa Visitor Visa Student Visa (Attach copy of Visa)
 Please Specify Country of Citizenship: _____ VISA Expiry: _____

Accident and Violations (Please attach details if checked)

I have been involved in an aircraft accident CFI - Initials
 have been charged with a violation of the Canadian Aviation Regulations

Licence & Flight Time

Current Licence Held: _____ Licence Number: _____
 Total Flying Time: _____ Hrs Total Flying Time in the last 12months: _____ Hrs

Medical Certificate

Medical Held None Category 1 Category 2 Category 3 **Expiry Date of Medical** _____

Training Plan

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NON PCC

Private Pilots Licence
 Check Out/Renting
 Multi Engine Training
 IFR Training
 IFR Recurrency Training
 Aerobatic Maneuvers

PCC

Conestoga College
 University of Waterloo
 ATPL
 Commercial Pilots Licence
 Flight Instructor Rating
 Contract Signed (Office Use Only)

Office Use Only

Client Agreement

I hereby apply to be a client of the Waterloo-Wellington Flying Centre, (Waterloo-Wellington Flying Club), and enclose payment for my Annual Client Access fee.

I acknowledge that I have received and read a copy of the WWFC Client Access Agreement & WWFC Client Manual which sets out rules, regulations and operating procedures of WWFC. I also understand that such rules, regulations and operating procedures may be amended or otherwise changed from time to time by the WWFC management. Such changes will be posted at the WWFC or distributed electronically or communicated verbally.

I further acknowledge the WWFC's overall safety objective is the proactive management of identifiable hazards and their associated risks which may affect aviation safety, cause injury to people or cause damage to equipment or the environment and therefore the WWFC has instituted a Safety Management System (SMS) which requires all clients to fully disclose and report all accidents, safety hazards or concerns.

In consideration of being accepted as a client of WWFC, I hereby agree to abide by all the rules, regulations and operating procedures the WWFC now has in effect or which may be in affect at any time during my term as a client and I furthermore agree to abide by the WWFC's Safety Management System at all times.

Consent to Receive Electronic Communications

WWFC utilizes various platforms for communicating electronically with our clients – Wingman, Constant Contact, and Microsoft Outlook. As a client with WWFC, I agree to receive electronic communications from WWFC regarding flight scheduling (via Wingman), company communications in the form of customer information emails and communication from company staff and flight instructors, with the understanding that I can unsubscribe at any time.

Revocation of Client Status

I understand that my status as a client may be revoked at any time by WWFC for violations of the Canadian Aviation Regulations (CARS), unsafe operation of an aircraft, carelessness or gross negligence and/or without cause at the sole discretion of the board of directors. I also acknowledge that WWFC may hold me responsible for damage to WWFC property should it be caused by my negligence or willful acts.

Freedom of Information

I understand that WWFC has in place a policy under the Personal Information Protection and Electronic Documents legislation and will not, without my prior consent, use or disclose my Personal Information for any purpose except as herein provided or allowed under this act. I therefore grant my consent to WWFC to collect and use for its own purposes any information which can be regarded as personal information about me.

Liability Waiver

In consideration of being accepted as a client of WWFC, I do hereby, for myself, my heirs, and/or personal representatives, release and discharge WWFC, it's directors and employees and their respective heirs and personal representative from all and any and all claims which I may have against any of them by reason of any matter whatsoever, including, without limitations, the piloting of an aircraft or being a passenger in an aircraft. I understand that there are inherent risks associated with flying in an aircraft and take full responsibility for my actions and any personal injuries or damages which I may suffer in connection thereto.

Signed: _____ Date: _____

If the applicant/client is under the age of 18, this application must also be signed by a parent/legal guardian.

Signed: _____ Date: _____ Relation to applicant: _____

Email, Fax or Mail the application to the address below:

Waterloo Wellington Flight Centre
Unit 3-1448 Fountain St. N
Breslau, Ontario NOB 1M0

Email: info@wwfc.ca
Fax: 519-648-3102